

NORTH LINCOLNSHIRE COUNCIL

BUSHFIELD ROAD INFANT SCHOOL

Policy Statement for looked after Children

Bushfield Road Infant School has adopted the Council's protocol for the education of looked after children. It is the aim of all persons involved with looked after children to work together to devise ways of ensuring an appropriate placement and entitlement for these children. These children must be able to access, experience and benefit from education in the same way as their peers.

To enable an effective policy to be implemented for the education of looked after children, the school ensure the following.

- that admissions to school, in accordance with admissions policies and arrangements, are effected within 20 school days of notification.
- that the Head teacher nominate a teacher (Mrs T Bass) to take responsibility for the welfare and education of looked after children and to define clearly the responsibilities of the teacher. The teacher will be an advocate of children in care.
- that a secure file be maintained for each child and that it is promptly transferred to a new school if the child moves.
- periodic reports are provided to the governing body and the governors consider nominating a member to maintain interest in looked after children.
- that appropriate training be provided for teaching and support staff
- that good working relationships are developed with key staff in other agencies.
- that accurate attendance records for each child are maintained and there is regular liaison with the Education Welfare Service.
- that the nominated teacher liaise with the child's designated Social Services key worker/carer.
- that an education plan be prepared, in consultation, within 20 school days of admission.
- that the nominated teacher will provide information on the child's needs to those persons entitled and will maintain sensitive information.
- that the nominated teacher be able to attend and contribute to meetings.
- that where appropriate the continued involvement of children's families in their child's progress be maintained.
- that educational information be provided to assist in planning meetings and child care reviews.
- that caters are kept in touch with homework requirements and results.

- that liaison is maintained with designated key worker/carer to ensure that any child with special educational needs has provision and support as identified by the school and LEA SEN policies.

The school policy should help looked after children to improve levels of attendance and attainment and gain maximum life chance benefits from educational opportunities, health care and social care.

This policy statement was adopted by the *Governing Body* and should be reviewed in the light of experience.